



U3A MORNINGTON INC.
33rd ANNUAL GENERAL MEETING

Thursday 18th April 2024, commencing at 2.00pm

Convenor and Chair : Sharon Boffa, President

**Currawong Community Centre
5-17 Currawong St. Mornington, VIC 3931**

U3A Mornington Recorder Ensemble to provide Entrance Music

AGENDA

- 1. Welcome**
- 2. Minutes of the 2023 Annual General Meeting**
- 3. President's Report for April 2023- April 2024**
- 4. Treasurer's Report for year ending 31st Dec 2023**
- 5. Audited Financial Report for the year ended 31st Dec 2023**
- 6. Appointment of auditors for 2024**
- 7. Confirmation of membership fees for 2025**
- 8. Election of Executive and Ordinary Committee members**
- 9. General business**

Close

Performance by U3AM choir, followed by tea and coffee

1. WELCOME

Our chairperson and convenor for this AGM, Sharon Boffa, will welcome everyone.

2. AGM 2023 MINUTES

The Minutes for the 32nd Annual General Meeting, held on 20 April 2023, have been circulated to those members who attended the meeting. All members who responded accepted that the minutes were a true record of proceedings.

3. PRESIDENT'S REPORT

April 2023 to April 2024

Dear Members,

I am pleased to present to you the President's Annual Report for the year 2023/2024 and confirm that the committee of 2023 has presided over a thriving organisation.

Our membership numbers continued to grow steadily throughout the year and at calendar year end were 1125. The usual fall in numbers over the summer period has been significantly less than previous years with our current membership at 1061.

In response to the diverse interests and needs of our members, we aim to continue to expand our course offerings to encompass an even broader range of subjects. We extend our gratitude to our dedicated volunteer tutors who generously share their time, knowledge, and expertise with our community. At calendar year end our tutors numbered 140 and we are on target to match this with the current number being close to one hundred already.

And to our Course Coordinator and deputy, Teresa Gales and Deiny Peterson our immense gratitude for your commitment to these roles, and for your continuing support in the Office. Organising and scheduling classes is a huge commitment of time and energy. We are thankful also for the revamp of the CCU, our closely watched mid-month new course update.

To Di Bell we extend our appreciation for our Summer School program and the opportunity it provides to try something new, and to her ongoing support for our Excursion Program.

Paddy Spruce as our Events Coordinator has arranged our popular monthly speaker events, with a full Hall for "Fat Facts" with Dr John Beaney and "Geriatric Giants" with Dr Prakash Nayagam. The Saving Lives program has been so popular we have held it three times. Thank you to Paddy and to all the speakers who have volunteered their time to share their expertise with us.

Paddy continued in the role of Tutor Coordinator, and to that end he has provided support to this vital group in several ways, including organising our new Tutor Orientation each year. Our end of

year Tutor lunch was a lovely occasion with a welcome from our choir, and we thank both Paddy and Teresa for their organising of this well attended function.

In 2023 U3A Mornington was invited to join the Monash University in a research program looking at building social connections with varying age groups. The 'We are Well' program combined intergenerational art, movement and Indigenous culture and created a learning space that successfully challenged stereotypes and supported feelings of happiness and connection between groups with quite disparate age differences. Thanks to Libby Wilson for coordinating our involvement in this, and for the ongoing reading program at Mornington Park Primary School.

Supporting our members and tutors are the Office Team led by Sara Morton and Elaine Fisher. This year the Office was busy during enrolment as the PayPal aspect of the payment process prompted more queries than usual. The committee appreciate the poise and professionalism shown by our office volunteers particularly on days when the queues extend to the outdoor seats. Another year of outstanding service from you all, thank you to Sara and Elaine and the office team.

Our organisation remains financially stable and sustainable. We have worked to reduce our costs by utilising fully our rooms on campus and reducing our use of more expensive offsite rooms. Our gratitude to our Treasurer Keith den Hartog for ably managing our accounts, to recently retired Assistant Treasurer Geoff Thacker for his prudent attention to our bookkeeping, and to his replacement Tony Roberts who has already made a significant contribution to our management reporting.

The Secretary of U3AM has a busy role, and the organising of our AGM is an especially demanding time for Nolene Cooney, who has been an enormous support for the committee in her first year in the role. Mary King, our Webmaster, and who has recently joined the committee has worked with Nolene in preparing for the Annual General Meeting and ensuring all documentation is in order. Our gratitude to them.

In January, the Committee and the Database team were significantly impacted with the unexpected death of our Vice President and Database Coordinator, Russ Incoll. Russ was a contributor to many facets of our U3A and aside from the responsibilities of his roles, he was also a popular tutor. He had contributed to improvements to UMAS and had created an online library of procedures for U3AM. I am pleased to confirm that this website will continue to be supported with the assistance of Russ's son and will be updated by U3AM as required.

Bev Kingston has stepped into the Database Coordinator position, and we note and acknowledge the huge workload Bev, Lesley Beasley and Pam Hayhurst shouldered during the enrolment period this year. A digital form for Course Offers was developed and trialled during Summer School with great success. This will be introduced more broadly and should simplify and improve communication and efficiency between all the operating legs of new course offers, scheduling, and recording in UMAS. It is also pleasing to note that two additional volunteers have been added to this team and potential System Administrators have been identified that will provide a greater depth of support for these technical roles.

Sue Kershaw as our Occupational Health & Safety Office has been active throughout the year in assessing any risks on campus and addressing them as practicably as possible. Sue has also completed an audit of storage space, and the efficient use of this limited space. Our thanks to Sue.

We set out last year to increase the support for all operational roles, and to that end we now have a deputy or support person in place for key roles. That makes thirty-three members who provide regular or project support. These significant contributions include Graham Cooper who continues to assist in IT areas, Julie Siragusa who took on the management of Microsoft Teams, Martin Rush provides his expertise in the policy area, Lesley McMillan is transforming our brochures, and Ken Yendell and Sylvana Scannapiego who have connected us all via our wonderful monthly CurraNews. Thank you to you all.

Our Seniors Week celebration was a fabulous Art Show event led by Jan Oliver and Mary Anne McPhee and an extraordinary organising committee. The Mayor, Councillor Steve Holland, opened the event and we were joined by Mr Chris Crewther, Member for Mornington and Shire staff. The catering group led by the calm and unflappable Jude Burrows were on their feet for the entire two days of the Show and office volunteers staffed the reception desk. It was absolutely inspiring to see the high standard of our artists' creations. The two days reflected weeks of collaborative and dedicated work. Another gratifying highlight was to see the emergence of future art leaders.

U3A Mornington remains committed to fostering strong ties within the broader community. We have continued to collaborate with local organisations seeking to create mutually beneficial partnerships. One example is Russ Incoll running his iPhone course at a local retirement village (accompanied by our Course Booklet!) Through efforts like this we enrich the lives of not only our members but also those in the wider Mornington community.

This past year has seen a substantial increase in vandalism on Campus grounds in the form of graffiti, broken windows, and downpipes, severed phone lines and damage to the kinder grounds. In January there was serious vandalism to the inside of the Hall. In response the Shire will introduce a new keyless system for entry to the Hall and upgrade the CCTV system. We have been advised to report each incident to ensure that the collection of these statistics will prompt more attention from police who have increased the frequency of patrols in the area.

During the period of our last three-year licence the Mornington Peninsula Shire reduced the availability of the Stable Block rooms, and the Hall to us. Despite entreaties by former committees that the removed rooms were remaining vacant, the policy of keeping the rooms free for the possible use by other organisations was asserted. This current year the Shire has returned some rooms to us, and this has provided more accommodation options.

For many years, the committees have hoped to add another building to campus. Last year we applied for and received pre application heritage advice and approval. Our request for preplanning however was met with a long delay and a decline with the Shire's representative indicating a lack of enthusiasm for new buildings on council land. However very recent investigations and discussions have revealed possibilities worth exploring which will be pursued. The cost of buildings and connections has increased significantly over the last couple of years and fund raising may be needed to support this goal.

Last year we bade farewell to Helen Gordon, a revered tutor and receiver of a COTA Victorian Senior Achievement Award, June Clark one of our founding members, and Margaret Johnson, a former Secretary of the U3AM CoM and popular art tutor. We salute them and our most recently deceased member Russ Incoll. They were all passionate in their support of the benefits of the U3A movement.

As we look ahead to the coming year, I am optimistic and excited about the future of our organisation. Together, we will continue to innovate, and adapt to meet the changing needs of our members and community. With your ongoing support and active participation, I am confident that U3A Mornington will continue to thrive as a beacon of lifelong learning and community engagement.

In closing, I would like to express my heartfelt thanks to each and every one of you for your continued dedication, passion, and enthusiasm. It is your collective efforts that make U3A Mornington the vibrant and welcoming community that it is today.

Sharon Boffa
President
March 2024

Motion #1 - That the President's Report for 2023/2024 be accepted.

Proposer: Sharon Boffa Secunder:

4. **TREASURER'S REPORT**

Year ending 31st December 2023

It's been a very interesting year being treasurer for Mornington U3A. I would like to thank Geoff Thacker for his assistance during the year, particularly as I was away for a substantial part of it. I would also like welcome Tony Roberts as Geoff's replacement.

General Principles

The overriding principle is that member's fees cover all expenses, with sufficient funds to cover unplanned costs. With higher interest income, and the art show, we managed to end the year with a surplus of \$6,674.

Accumulated Funds

Over the past years, U3A Mornington, through membership, have been able to build an accumulation of funds. These funds are there to meet any unforeseen circumstances, as well as a reserve for the possibility of adding another building on this site, which is subject to ongoing discussions with council.

Our use of Currawong Community Centre is dictated to us by the council, and we are waiting for the new lease, which may impact on our costs.

2023 Snapshot

Our largest expense for 2023 was the rental of rooms at Currawong Community Centre, and the need to rent additional rooms for various classes outside the centre. This was due to what the lease agreement with MPSC is, and the availability of rooms at Currawong.

We have had a strong year for membership, and a successful Art Show, while we have managed our expenditure, in areas such as Office Cleaning, Class Expenses, Zoom and Computer Expenses, Office supplies, Equipment Leasing, and Telecommunications.

What will 2024 bring?

On a pleasing note, we have increased our membership, with members shaking off the COVID hesitancy, and resulting in waitlists for many courses.

We are waiting for the new lease with MPSC for the Currawong Community Centre, and this may impact upon the rooms available, and the cost.

The budget has been set to break even for the year. With this, your committee recommends that membership fees remain at the 2024 level of \$70.

Once again, I would like to thank Geoff Thacker for his work on day-to-day transactions both in the bank accounts, our Xero accounting system and UMAS. I will also propose that we continue with our auditor ROCG for the 2024 year.

For me, this has been an interesting year of familiarising myself with new systems and processes and I look forward to 2024.

Keith den Hartog

Motion #2 - That the Treasurer's Report for the year ending 31st December 2023 be accepted.

Proposer: Keith Den Hartog

Secunder:

5. FINANCIAL REPORT

Year ending 31st December 2023

The financial report is not required to be included in the Minutes, as U3A Mornington is a Tier 1 Not-For-Profit organisation. The full report “Association Report – 31 Dec 2023 – U3A Mornington” is available on the U3A Mornington website.

Motion #3 - That the audited Financial (Association) report for the year ending 31st December 2023 be accepted.

Proposer: Keith Den Hartog

Secunder:

6. APPOINTMENT OF AUDITORS

Year ending 31st December 2024

Our Treasurer, Keith den Hartog, advises that we have had an excellent working relationship with our current auditor, ROGC Mornington, over several years and recommends that we re-appoint them as auditors for 2024.

Motion #4 - That ROGC be appointed as auditors to U3A Mornington for the year ending 31st December 2024.

Proposer: Keith Den Hartog

Secunder:

7. CONFIRMATION OF MEMBERSHIP SUBSCRIPTION

Reiterating the comments in the Treasurer’s Report, our budget for this financial year takes into account our accumulated reserves. Looking to the future, the committee recommends that the full membership subscription for 2025 be \$70, as it is for 2024.

Motion #5 - That the annual subscriptions for the year commencing 1st January 2025 be \$70 for a Full Member, and \$30 for a Member subscribing from 1st September 2025.

Proposer: Keith Den Hartog

Secunder:

8. COMMITTEE OF MANAGEMENT

Current to 18th April 2024

Executive Members

Sharon Boffa	President
Vacant	Vice President
Nolene Cooney	Secretary
Keith Den Hartog	Treasurer
Teresa Gales	Course Coordinator

Ordinary Members

Sue Kershaw	OH&S and Equipment Management
Libby Wilson	Intergenerational
Mary King	Website Administrator

All Committee positions will be declared vacant.

Incoming – 18th April 2024 to next AGM in 2025

The committee consists of 5 Executive members and up to 9 Ordinary members, to be elected at the AGM 2024.

Executive Positions

President, Vice President, Secretary, Treasurer and Course Coordinator.

Ordinary Positions

Members elected to these Positions may not initially have an assigned role. However, they may take on tasks or functions as they arise throughout the year.

9. GENERAL BUSINESS

No formal written notices of general business have yet been received.

End of this booklet

